

VACANCY

INVOICING COORDINATOR



CALLING OVER FOR HIGH PERFORMERS

“Edinburgh” has run up to be one of the best food manufacturers in the business. We personify our business, try to be different and aim at greater heights to offer the best quality food products to our clientele. We are young and reviving combined with maturity that comes with five decades of market presence. Currently we are the largest Exporter of Sauces in Sri Lanka covering up over 26 countries including the major markets such as USA, Canada and Europe. We are looking for experienced, energetic and self motivated individuals who comply with the following qualifications and requisites to join our team as a Invoicing coordinator.

Requirements:

- Age below 30 years.
- Passed G.C.E.A/L.
- Communication skills in both Sinhala & English.
- Minimum 1 year experience in a similar capacity.
- Team player with sound interpersonal skills.
- Should have good computer literacy especially in MS office packages.
- Experience in handling an ERP system will be an added advantage.
- Work Location - Padukka

An attractive remuneration package in line with the market rates along with other fringe benefits will be offered to the selected candidate. Please forward your resume mentioning the post applied for in the subject line with details of two non related referees to reach us within 14 days of this advertisement to

careers@edinborough.lk



THE PINNACLE OF TASTE AND GOODNESS

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